OFFICE MEMORANDUM

Sub: Content Change on DBT Portal- reg.

Direct Benefit Transfer (DBT) is a high priority area of Government. The DBT Mission in Cabinet Secretariat has been coordinating efforts for the implementation of DBT across Schemes being implemented by Central Ministries. In this regard a portal [https://dbtbharat.gov.in](https://dbtbharat.gov.in) is developed by DBT Mission which is live since August 2016. This Portal is an aggregator of information about all DBT Schemes administered by various Ministries and it will be one stop source of information regarding DBT.

2. The portal needs regular updation and to facilitate the updation / changes following are the guidelines:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Change Scenario</th>
<th>Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Addition of New scheme to Form 1</td>
<td>Ministries/ Departments can Login using the credentials provided to them and add scheme</td>
</tr>
<tr>
<td>ii</td>
<td>Change in DBT Applicability status NO to YES</td>
<td>Ministries/ Departments can Login using the credentials provided to them and make the change</td>
</tr>
<tr>
<td>iii</td>
<td>Uploading / Updating transactions and Beneficiary data for DBT onboarded schemes</td>
<td>Ministries/ Departments can Login using the credentials provided to them and upload /update data</td>
</tr>
<tr>
<td>iv</td>
<td>Change in DBT Applicability status YES to NO.</td>
<td>Formal communication from the office of the Nodal officer of DBT Cell of the Ministry / Department to JS DBT/ Director DBT Mission about change of status of DBT applicability and / or deletion, addition of particular scheme/s justifying the reasons for the change of status of a scheme or addition of a new scheme.</td>
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<tr>
<td>v</td>
<td>Any kind of Deletion, like deletion of information in Form II or Deletion of schemes etc.</td>
<td>Communication may be an official letter or an e-mail</td>
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<tr>
<td>vi</td>
<td>Addition of New schemes for On-boarding onto portal for data sharing</td>
<td></td>
</tr>
</tbody>
</table>
3. In case of change of DBT Cell Nodal officer, kindly inform DBT Mission with Name, Designation, Contact No. and mail i.d of the new official.

(G.S. Shekhawat)
Director (DBT)
Tele.No.23343860 Ext. 318

To,

Secretaries of 76 Ministries
1) Secretary, Department of Agricultural Research and Education
2) Secretary, Department of Agriculture, Co-operation & Farmers Welfare
3) Secretary, Department of Animal Husbandry, Dairying & Fisheries
4) Secretary (DAE) & Chairman (AEC), Department of Atomic Energy
5) Secretary, Ministry of AYUSH
6) Secretary, Department of Chemicals and Petrochemicals
7) Secretary, Department of Fertilizers
8) Secretary, Department of Pharmaceuticals
9) Secretary, Ministry of Civil Aviation
10) Secretary, Ministry of Coal
11) Secretary, Department of Commerce
12) Secretary, Department of Industrial Policy & Promotion
13) Secretary, Department of Posts
14) Secretary, Department of Telecommunications
15) Secretary, Department of Consumer Affairs
16) Secretary, Department of Food and Public Distribution
17) Secretary, Ministry of Corporate Affairs
18) Secretary, Ministry of Culture
19) Secretary, Department of Defence
20) Secretary, Department of Defence Research & Development
21) Secretary, Department of Ex-Servicemen Welfare
22) Secretary, Ministry of Development of North Eastern Region
23) Secretary, Ministry of Drinking Water & Sanitation
24) Secretary, Ministry of Earth Sciences
25) Secretary, Ministry of Environment, Forests & Climate Change
26) Secretary, Ministry of External Affairs
27) Secretary, Department of Economic Affairs
28) Secretary, Department of Expenditure
29) Secretary, Department of Financial Services
30) Secretary, Department of Revenue
31) Secretary, Ministry of Food Processing Industries
32) Secretary, Department of Health & Family Welfare
33) Secretary, Department of Health Research
34) Secretary, Department of Heavy Industry
35) Secretary, Department of Public Enterprises
36) Secretary, Department of Home
37) Secretary, Department of Official Languages
38) Secretary, Ministry of Housing and Urban Poverty Alleviation
39) Secretary, Department of Higher Education
40) Secretary, Department of School Education & Literacy
41) Secretary, Ministry of Information and Broadcasting
42) Secretary, Ministry of Labour and Employment
43) Secretary, Ministry of Micro. Small & Medium Enterprises
44) Secretary, Ministry of Mines
45) Secretary, Ministry of Minority Affairs
46) Secretary, Ministry of New & Renewable Energy
47) Secretary, Ministry of Panchayati Raj
48) Secretary, Ministry of Parliamentary Affairs
49) Secretary, Department of Administrative Reforms and Public Grievances (DARP)
50) Secretary, Department of Pension & Pensioner's Welfare
51) Secretary, Department of Personnel and Training
52) Secretary, Ministry of Petroleum & Natural Gas
53) Secretary, Ministry of Power
54) Secretary, Ministry of Railways
55) Secretary, Ministry of Road Transport and Highways
56) Secretary, Department of Land Resources (DLR)
57) Secretary, Department of Rural Development (DRD)
58) Secretary, Department of Biotechnology
59) Secretary, Department of Science & Technology
60) Secretary, Department of Scientific & Industrial Research
61) Secretary, Ministry of Shipping
62) Secretary, Ministry of Skill Development & Entrepreneurship
63) Secretary, Ministry of Social Justice & Empowerment
64) Secretary, Department of Empowerment of Persons with Disabilities
65) Secretary (Chairman, Space Commission and Chairman, ISRO), Department of Space
66) Secretary, Ministry of Statistics and Programme Implementation
67) Secretary, Ministry of Steel
68) Secretary, Ministry of Textiles
69) Secretary, Ministry of Tourism
70) Secretary, Ministry of Tribal Affairs
71) Secretary, Ministry of Urban Development
72) Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation
73) Secretary, Ministry of Women and Child Development
74) Secretary, Department of Sports
75) Secretary, Department of Youth Affairs
76) Secretary, Ministry of Electronics & Information Technology (Meity)