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4th Floor, Shivaji Stadium
Rajiv Chowk, New Delhi – 110 001.
Dated the 27th October, 2016

OFFICE MEMORANDUM

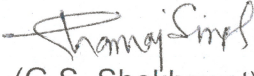
Sub: Content Change on DBT Portal- reg.

Direct Benefit Transfer (DBT) is a high priority area of Government. The DBT Mission in Cabinet Secretariat has been coordinating efforts for the implementation of DBT across Schemes being implemented by Central Ministries. In this regard a portal <https://dbtbharat.gov.in> is developed by DBT Mission which is live since August 2016. This Portal is an aggregator of information about all DBT Schemes administered by various Ministries and it will be one stop source of information regarding DBT.

2. The portal needs regular updation and to facilitate the updation / changes following are the guidelines:

S.No	Change Scenario	Process
i.	Addition of New scheme to Form1	Ministries/ Departments can Login using the credentials provided to them and add scheme
ii	Change in DBT Applicability status NO to YES	Ministries/ Departments can Login using the credentials provided to them and make the change
iii	Uploading / Updating transactions and Beneficiary data for DBT on-boarded schemes	Ministries/ Departments can Login using the credentials provided to them and upload /update data
iv	Change in DBT Applicability status YES to NO .	Formal communication from the office of the Nodal officer of DBT Cell of the Ministry / Department to JS DBT/ Director DBT Mission about change of status of DBT applicability and / or deletion, addition of particular scheme/s justifying the reasons for the change of status of a scheme or addition of a new scheme.
v	Any kind of Deletion , like deletion of information in Form II or Deletion of schemes etc.	Communication may be an official letter or an e-mail
vi	Addition of New schemes for On-boarding onto portal for data sharing	

3. In case of **change of DBT Cell Nodal officer**, kindly inform DBT Mission with Name, Designation, Contact No. and mail i.d of the new official.


(G.S. Shekhawat) 27/x/2016

Director (DBT)

Tele.No.23343860 Ext. 318

To,

Secretaries of 76 Ministries

- 1) Secretary, Department of Agricultural Research and Education
- 2) Secretary, Department of Agriculture, Co-operation & Farmers Welfare
- 3) Secretary, Department of Animal Husbandry, Dairying & Fisheries
- 4) Secretary (DAE) & Chairman (AEC), Department of Atomic Energy
- 5) Secretary, Ministry of AYUSH
- 6) Secretary, Department of Chemicals and Petrochemicals
- 7) Secretary, Department of Fertilizers
- 8) Secretary, Department of Pharmaceuticals
- 9) Secretary, Ministry of Civil Aviation
- 10) Secretary, Ministry of Coal
- 11) Secretary, Department of Commerce
- 12) Secretary, Department of Industrial Policy & Promotion
- 13) Secretary, Department of Posts
- 14) Secretary, Department of Telecommunications
- 15) Secretary, Department of Consumer Affairs
- 16) Secretary, Department of Food and Public Distribution
- 17) Secretary, Ministry of Corporate Affairs
- 18) Secretary, Ministry of Culture
- 19) Secretary, Department of Defence
- 20) Secretary, Department of Defence Research & Development
- 21) Secretary, Department of Ex-Servicemen Welfare
- 22) Secretary, Ministry of Development of North Eastern Region
- 23) Secretary, Ministry of Drinking Water & Sanitation
- 24) Secretary, Ministry of Earth Sciences
- 25) Secretary, Ministry of Environment, Forests & Climate Change
- 26) Secretary, Ministry of External Affairs
- 27) Secretary, Department of Economic Affairs
- 28) Secretary, Department of Expenditure
- 29) Secretary, Department of Financial Services
- 30) Secretary, Department of Revenue
- 31) Secretary, Ministry of Food Processing Industries
- 32) Secretary, Department of Health & Family Welfare
- 33) Secretary, Department of Health Research

- 34) Secretary, Department of Heavy Industry
- 35) Secretary, Department of Public Enterprises
- 36) Secretary, Department of Home
- 37) Secretary, Department of Official Languages
- 38) Secretary, Ministry of Housing and Urban Poverty Alleviation
- 39) Secretary, Department of Higher Education
- 40) Secretary, Department of School Education & Literacy
- 41) Secretary, Ministry of Information and Broadcasting
- 42) Secretary, Ministry of Labour and Employment
- 43) Secretary, Ministry of Micro, Small & Medium Enterprises
- 44) Secretary, Ministry of Mines
- 45) Secretary, Ministry of Minority Affairs
- 46) Secretary, Ministry of New & Renewable Energy
- 47) Secretary, Ministry of Panchayati Raj
- 48) Secretary, Ministry of Parliamentary Affairs
- 49) Secretary, Department of Administrative Reforms and Public Grievances (DARP)
- 50) Secretary, Department of Pension & Pensioner's Welfare
- 51) Secretary, Department of Personnel and Training
- 52) Secretary, Ministry of Petroleum & Natural Gas
- 53) Secretary, Ministry of Power
- 54) Secretary, Ministry of Railways
- 55) Secretary, Ministry of Road Transport and Highways
- 56) Secretary, Department of Land Resources (DLR)
- 57) Secretary, Department of Rural Development (DRD)
- 58) Secretary, Department of Biotechnology
- 59) Secretary, Department of Science & Technology
- 60) Secretary, Department of Scientific & Industrial Research
- 61) Secretary, Ministry of Shipping
- 62) Secretary, Ministry of Skill Development & Entrepreneurship
- 63) Secretary, Ministry of Social Justice & Empowerment
- 64) Secretary, Department of Empowerment of Persons with Disabilities
- 65) Secretary (Chairman, Space Commission and Chairman, ISRO), Department of Space
- 66) Secretary, Ministry of Statistics and Programme Implementation
- 67) Secretary, Ministry of Steel
- 68) Secretary, Ministry of Textiles
- 69) Secretary, Ministry of Tourism
- 70) Secretary, Ministry of Tribal Affairs
- 71) Secretary, Ministry of Urban Development
- 72) Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation
- 73) Secretary, Ministry of Women and Child Development
- 74) Secretary, Department of Sports
- 75) Secretary, Department of Youth Affairs
- 76) Secretary, Ministry of Electronics & Information Technology (Meity)