

**No. I-11011/55/2012-DBT
Government of India
Planning Commission
(DBT Division)**

**Yojana Bhawan, Sansad Marg,
New Delhi , Dated: 13.06.2013**

OFFICE MEMORANDUM

Subject: Minutes of the Review Meeting on ‘DBT Rollout of Benefits under Non Scholarship Schemes’ held on 06th June, 2013 at Planning Commission

The undersigned is directed to enclose herewith, a copy of the Minutes of the Review Meeting on ‘DBT Rollout of Benefits under Non-Scholarship Schemes’ held on 06th June, 2013 under the chairmanship of Secretary, Planning Commission in Room No. 228, Yojana Bhawan, New Delhi for information and necessary action.

Sd/-
(Rajpal Singh)
Director (DBT)

1. Sh. Vivek Joshi, Joint Secretary, M/o Women and Child Development, Shastri Bhawan, New Delhi – 110001
2. Sh. Manoj Jhalani, Joint Secretary, M/o Health and Family Welfare, Nirman Bhawan, C-Wing New Delhi – 110001
3. Sh. K.M. Gupta, Economic Adviser, M/o Labour and Employment, Shram Shakti Bhawan, Rafi Marg, New Delhi – 110001
4. Dr Chandramouli, Registrar General & Census Commissioner, M/o Home Affairs, 2A, Man Singh Road, New Delhi -110011
5. Sh. D.C. Mishra, DDG, NIC, M/o Rural Development, Krishi Bhawan
6. Sh. Sandeep Kumar, Director, D/o Financial Services, Jeevan Deep Building, Parliament Street, New Delhi
7. Ms. Rekha Chauhan, Deputy Secretary, NSAP, M/o Rural Development, Krishi Bhawan, New Delhi – 110001
8. Sh. Subodh Mathur, Jt. CGA, M/o Finance, Lok Nayak Bhawan, Khan Market New Delhi - 110511
9. Sh. Rajesh Bansal, ADG, UIDAI, Tower II, 3rd Floor, Jeevan Deep Buiding, Connaught Circus, New Delhi

Copy to :

1. PS to Secretary, Planning Commission

Minutes of the review meeting on 'DBT Rollout of benefits under Non-Scholarship Schemes' held on 6th June, 2013 at Planning Commission

List of the participants is annexed.

Agenda of the meeting was as under:

1. Scheme and District wise performance of DBT rollout in Phase I in terms of Aadhaar enrolment, bank coverage, seeding of bank accounts, APB and Non-APB transactions in the identified districts for the financial year 2012-13 and 2013-14.
2. Finalization of formats for beneficiary databases that were to be shared with NIC (for uploading on DBTApp) and the concerned line departments at the State level.
3. Designation of authorized persons for digitally signing.
4. Issue of Instructions with regard to Phase II rollout to the concerned State Governments and Districts.
5. Digitisation of databases of beneficiaries and status of beneficiaries' Aadhaar enrolment and generation.

Opening the discussion on the review of DBT rollout in 43 districts, **Secretary, PC**, stated that none of the schemes under the four Ministries participating in the meeting today seem to be on DBTApp. It appears all of them have their own software developed for their scheme. This was concurred by all except for **Ministry of Labour and Employment**, whose, Economic Adviser stated that the last date for application under Housing subsidy for beedi workers is 30th September. All the schemes will be brought onto DBTApp in due course.

Joint Secretary, Ministry of Women and Child Development stated that they have their own software, developed by NIC, for IGMSY. IGMSY was applicable to 9 districts of Phase I and 7 districts of Phase II. Out of 1,08,461 beneficiaries in Phase I, only 31 % have UID. He mentioned that the burden of general enrolment at the enrolment centres is affecting the targeting enrolment of pregnant and lactating mothers. It was suggested that the machines could be placed at the Anganwaadi Centres. **Secretary, PC** said that since there is one day designated in the month for the beneficiaries to visit the Anganwaadi centre, machines could be stationed there on this day for Aadhaar enrolment. She asked that how many of the 31 % beneficiaries who have been enrolled for Aadhaar have received payments under APB. Ministry was unable to respond to this and told they would be submitting information on this later.

M/o WCD stated that out of the total beneficiaries, 45 % have bank accounts, 40 % have accounts in post offices, 21 % have both bank accounts and Aadhaar number, seeding has been done for 11 % and 3.4 % have received payment through ABPS. **Secretary, PC** pointed that payments through ABP falling short of the levels of seeding is a matter that needs to be looked into.

Moreover, **M/o WCD** stated that Dhanlakshmi scheme is applicable only in 1 block of Fatehgarh Sahib district. While Aadhaar enrolment is 100 %, 70 % have UID and bank accounts. Out of 8127 beneficiaries, seeding is left for 2400 beneficiaries. **Secretary, PC** asked DFS to look into the matter and ensure that 100 % seeding of their bank accounts is attained.

Ministry of Health and Family Welfare informed that JSY uses Mother and Child Tracking System (MCTS) that is their equivalent to DBTApp. **Consultant, M/o H&FW**, stated that experience of rollout in Delhi has revealed that banks like Punjab National Bank, Sate Bank of India etc. are unwilling to open no frills accounts, especially for onetime payment to pregnant women. Banks maintain that they have not received any guidelines for opening no frill accounts. **Secretary, PC** stated this problem is not specific to DBT. Banks in general are creating barriers for opening no frill accounts due to lack of clarity on the guidelines in this regard. **Consultant, M/o H&FW** pointed out that out of almost 2 lakh beneficiaries in 43 districts, funds have been transferred to 2154 beneficiaries through APB and 11,158 through NEFT. **Secretary, PC** pointed out that this seems to be too large a gap. Moreover she instructed that the Ministry needs to report by end of June and on a monthly basis thereafter, the out of the number of beneficiaries registered on MCTS, how many have got Aadhaar number and bank accounts need to be tracked. NIC should find a technology solution to allow seamless transfer of MCTS data onto CPSMS and DBT MIS. **Consultant, M/o H&FW** also reported that banks are not accepting CPSMS payment advice. **Secretary, PC** asked CPSMS to sort out this issue.

Summing up the discussion so far on the review of the rollout in 43 districts, **Secretary, PC** reiterated the following:

- Issues regarding enrolment and opening of bank accounts that have been flagged need to be looked into
- NIC should develop a technology solution to integrate MCTS and IGMSY software to DBT MIS
- DFS needs to look into the issue of seeding in the one block under Dhanlakshmi Scheme
- All women beneficiaries who register at MCTS must be given Aadhaar and bank accounts

Secretary, PC opened the discussion on review of preparedness of rollout in 78 districts, of which 33 districts are with RGI for enrolment.

Registrar General of India (RGI) stated that Vijaynagram has flagged the matter that due to some technical issue, new UIDAI software is not accepting old enrolment numbers as those were done on the earlier version of UIDAI software. **DG, UIDAI** said that a solution has been found for this. One time waiver has been given in this regard. RGI will be suitably informed about this.

RGI pointed out that they were repeatedly been asked by DCs as to who is responsible to get beneficiaries to the enrolment Centres. NPR enrolment Centres have been established at Tehsil level and Implementing Departments need to fix the responsibility to send the beneficiaries to the Centres. The onus should not be on RGI to get the beneficiaries to the Centre. Moreover, unlike UIDAI, RGI does not even have funds to incentivize enrolment. **Secretary, PC** stated that neither UIDAI nor RGI are responsible to get the beneficiaries to the Enrolment Centres. Concerned Ministries/ Line Departments need to mobilize people for this through their field officers.

With regard to the National Social Assistance Programme (NSAP), **DDG, NIC**, stated that wherever a new software has to be developed, it should be integrated with DBT MIS and CPSMS. About 11 states have already done so. **Ministry of Rural Development** informed that out of 121 districts, 65 will be using their own software. Moreover, they stated that there are 49 lakh beneficiaries under NSAP out of which 14 % have bank accounts and 9 % have Aadhaar. Almost 40 % have accounts in post offices. The mode of disbursements varies across States/Districts. For example, in Odisha disbursement is made in the Gram Sabha in cash. **Secretary, PC** pointed out that irrespective of mode of disbursement, Aadhaar enrolment is mandatory. She said that UIDAI maintains that there is no technical impediment in enrolling the old and the disabled. **M/o RD** stated that all State Governemnts have agreed to getting their beneficiaries enrolled.

Secretary, PC requested the Ministries not to conduct Video Conferences with District Collectos without it being under the aegis of Planning Commission. They can however carry on their VC with State officers and other officers of their Departments in districts. Secretary, PC told them to ideally interact with State Nodal Officers and restrain from speaking directly with DCs as State Chief Secretaries have reservations against the same.

With regard to the finalized formats, **Secretary, PC** stated that irrespective of whether the Ministry is using its own software, or that of the State Government or DBTApp, these should be integrated both with CPSMS and DBT MIS.

With regard to Digitally Signed Certificates (DSCs), **Secretary, PC** asked if all the Ministries have got DSCs of their state level functionaries. It was reported that none of the Ministries so far have received the digital signatures of the authorized/designated persons. Moreover the Ministries informed that instructions/guidelines with regard to Phase II rollout to State Governments, except for IGMSY, have been issued.

Director, Department of Financial Services (DFS) stated that vide OM#1, instructions had been issued to conduct common Camps where both UIDAI and bank officials were to be present. However, it has come to their notice that separate camps are being organized. These are not proving to be effective. Implementing departments were to furnish scheme and district wise beneficiary database. Complete database has not been furnished till now. Beneficiary database being submitted carry wrong entries. It has often been seen that the same Aadhaar number is being provided for number of beneficiaries. Sometimes EID instead of UID is being furnished. Moreover, for two beneficiaries, bank account numbers are found to be the same. Progress of seeding is being hampered due to the poor quality of the beneficiary databases. **Secretary, PC** said that seeding was an issue in Phase I. Thus, Ministries should take utmost care to fill in the details correctly. She asked if it was possible that Aadhaar number is scanned and transmitted to avoid inaccuracy. **DDG, NIC** suggested that errors could be minimized through usage of bar code readers at the Camps.

Secretary, PC stated that Chief Secretary, Andhra Pradesh has expressed that they do not want Janani Suraksha Yojana (JSY) to be under DBT. **M/o H&FW** informed that they have decided that the scheme will continue under DBT.

Summing up the entire discussion, **Secretary, PC**, reiterated the following:

- Problems encountered by Ministries in the DBT rollout in Phase I, which have not been communicated so far, must be reported. Considering some programmes will continue under Phase II, it should be tried that problems encountered in Phase I are overcome. Phase II should be posed with second generation problems. If help of UIDAI, RGI and Banks is required in this regard, Ministries may bring this to the notice of Planning Commission
- In case of 78 additional districts, Ministries need to distinguish between RGI and UIDAI districts as the problem being faced by these are different
- The finalized digitized formats, irrespective of whether the Ministry is using its own, or that of the State Government or DBTApp, these should be integrated, end to end, both with CPSMS and DBT MIS with the help of NIC.
- NIC should provide a set of monitorable targets for assessing the preparedness for the Phase II rollout. The monitorable targets may include, inter alia, status of issue of instructions with regard to rollout of DBT Phase II, status of government officials acquiring DSCs at the State level, status of selection/identification/verification and authentication of beneficiary databases etc. The checklist to monitor preparedness may be circulated amongst the Ministries and responses may be sought from them by 30th June, 2013.
- Seeding was an issue in Phase I. Ministries must take note of the issue, in this regard, pointed out by DFS. Ministries must take utmost care to minimize errors in the databases being furnished to the banks for the purpose of seeding.
- Focus should be on enrollment of beneficiaries rather than universal enrollment. Ministries must only target beneficiaries availing of benefits under the identified schemes in these 121 districts. The onus of implementation is completely on them. It is the responsibility of their field officers to get beneficiaries to Enrolment Centres. Neither UIDAI nor RGI are responsible for this.
- For schemes under DBT, Aadhaar enrolment is compulsory. While the window of payment through both APB and NEFT is open. In the course of the year, NEFT window will be closed.

List of Participants

Planning Commission

1. Nidhi Khare, Adviser(DBT), Planning Commission
2. Sandeep Dash, Dir(Fin), Planning Commission
3. Rajpal Singh, Director, Planning Commission
4. Monika Singh, RO, Planning Commission
5. Anshika Arora, RO, Planning Commission
6. Aditi Garg, RO, Planning Commission

Ministries

7. KM Gupta, Econ Adviser, M/o Labour & Employment
8. Vivek Joshi, Joint Secretary, M/o WCD
9. Dr VS Salhotra, Deputy Commissioner, M/o H & FW
10. Rekha Chauhan, Deputy Secretary, NSAP, M/o Rural Devpt.
11. Neehar Ranjan Pandey, Deputy Secretary, PF II, D/o Expenditure
12. Lopamudra Mohanty, Deputy Secretary, M/o WCD
13. Sandeep Kumar, Dy. Dir., M/o Finance
14. Amit Ray, Director, M/o WCD
15. Sandeep Kumar, Director, DFS
16. Taranjeet Singh, Controller of Accounts, M/o WCD/ M/o HRD
17. Dr. SS Singh. Sr. TD, NIC, M/o WCD
18. Ganesh Khadanga, TD, NIC, M/o Rural Devpt
19. PS Jhangra, SR. AAO, M/o WCD
20. A K Roy, Under Secretary, M/o Labour and Employment
21. Vipin Garg, Natl. Consultant, JSY, M/o WCD
22. Rajiv Gupta, Sr. AO, M/o Rural Devpt
23. Layak Ram, Sr. AO, M/o Labour and Employment
24. Brijesh Srivastava, SSA, NIC, M/o Rural Devpt
25. DK Gupta, AAO, M/o H & FW
26. JK Setia, AAO, PAO, M/o Labour & Employment
27. Pratik Asthana, Accountant, M/o H & FW
28. A K Jha, STO, M/o Rural Devpt

CGA

1. Subodh Mathur, Jt. CGA (CPSMS)

UIDAI

1. Rajesh Bansal, ADG, UIDAI

RGI

1. Dr Chandramouli, RGI/MHA
2. SK Chakrabarti, Dy. Dir. General, Office of RGI

NIC

1. D.C. Misra, DDG, NIC
2. A Mohan, DG, NIC, DeitY
3. Sunil Kumar, Sr. TD, NIC
4. Dr. P.C. Thakur, TD, NIC