

**Summary record of discussions in the meeting of the Executive Committee on Direct Benefit Transfers, held on 19.12.2012 at 4:00 p.m., at South Block to assess the preparedness to launch the Direct Benefit Transfer Scheme in identified districts**

The list of the participants to the meeting is annexed (Annexure-I)

2. Initiating the discussion, Principal Secretary to PM mentioned that various issues relating to implementation of the Direct Benefits Transfer (DBT) programme across the Ministries was discussed in detail in the 2nd meeting of the National Committee on Direct Cash Transfers held on 18.12.2012 under the chairmanship of Prime Minister. He requested the Secretaries of the 8 related Ministries to make a quick assessment of the 34 identified schemes and 43 identified districts to see which are the schemes and districts for which the DBT can be executed on 1.1.2013.
3. Secretary, Planning Commission stated that certain conditions must be satisfied before benefits under a scheme may be considered ready for transfer under the DBT programme. The Planning Commission has circulated a note (Annexure-II) enlisting these pre-requisites. Among these, the following needs to be urgently ensured by the Ministries concerned:-
  - (a) A digitized list of beneficiaries under the scheme must be prepared and authenticated by the Secretary to the Department concerned. The list of beneficiaries must be arranged district-wise.
  - (b) The district-wise list of beneficiaries must be handed over to the District Collector. The district-wise list needs to be seeded with Aadhaar numbers. These numbers will be either already available for a beneficiary or he/she will need to be enrolled on Tatkal basis. In the latter case, the Enrolment ID (EID) will serve as the ID number until the Aadhaar number is generated by UIDAI. The beneficiary list with the Aadhaar seeding must be sent to the Lead bank/Bank Branch.

(c) The Lead Bank of the district must ensure that a bank account is opened for each beneficiary. The Lead Bank must certify that bank accounts have been opened for all the beneficiaries (or at least 98 per cent of the beneficiaries).

(d) The bank accounts shall be seeded with Aadhaar. It shall be the responsibility of the District Collector and the Lead Bank to organize camps etc. to ensure that each beneficiary/bank account holder obtains an Aadhaar number and the bank account is seeded with Aadhaar number. At least 70 per cent of the bank accounts of the beneficiaries of a scheme must be seeded with Aadhaar before the district can be declared as ready for the roll out.

Since the Aadhaar is KYC (proof of identity and proof of address) for opening a bank account, the seeding of Aadhaar and the opening of the bank account can take place simultaneously.

4. Based on the brief account given by the Secretaries of Ministries/ Departments the following picture emerged:

- There are 12 schemes of M/o Social Justice & Empowerment (MoSJE), 5 each of M/o Labour & Employment (MoLE) and Tribal Affairs (MoTA), 3 of M/o Minority Affairs (MoMA), 4 of D/o Higher Education (DoHE), 2 each of D/o School Education and Literacy (DoSEL) and M/o Women & Child Development (MoWCD) and 1 of M/o Health & Family Welfare (MoHFW).
- **MoSJE:** Of the schemes related to the MoSJE, the digitized database of the beneficiaries is available in the districts. However, the information about the bank accounts, Aadhaar numbers and seeding of bank accounts with Aadhaar numbers is not available. State governments would be sending information about these by 26.12.2012. Under the Top Class Education Scheme, money is presently being transferred to the institutions rather than the beneficiaries; the scheme would need to be modified for direct transfer to the students.

- **MoLE:** Two schemes of MoLE, namely the Permanent Disability Benefits etc. and Pension Withdrawal of PF etc. would need to be substituted with two other schemes. Scholarship to the children of beedi workers is released once a year; therefore, transfers under this scheme can take place only in the next yearly cycle. Moreover, no financial sanction is presently available under the housing subsidy scheme for beedi workers. Stipends to children in the special schools under the Child Labour Project are also disbursed annually. However, transfers to beneficiaries in six districts are yet to take place and these districts could be covered under the DBT programme in the current financial year. Information on the pre-requisites can be made available only on 26.12.2012.
- **MoHFW:** Digitized data is available with regard to Janani Suraksha Yojana, the only identified scheme of MoHFW. The beneficiaries under the scheme are paid money only once. The nature of the scheme is such that the data is changing dynamically; these are collected and updated on a continuous basis. However, the payment through the DBT programme would be effective only from April, 2013.
- **MoWCD:** Digitized data is ready in respect of Indira Gandhi Matritva Sahyog Yojana in nine districts; quarterly payments are effected through banks in five districts and in the rest quarterly payments are made through post offices as well as banks. The Dhanalakshmi Yojana is functional only in one district having approximately 18,000 beneficiaries. Information on the pre-requisites would be made available on 26.12.2012.
- **DoHE & DoLE:** Digitized list of the beneficiaries is ready with the District Collectors under all the identified schemes and bank accounts of all the beneficiaries are in existence. Information on the pre-requisites would be made available on 26.12.2012.
- **MoMA & MoTA:** Information on the pre-requisites would be made available on 26.12.2012.

- DG, UIDAI, informed that there are 15 districts having Aadhaar coverage of more than 80%, 16 varying from 50-80% and another 20 districts with less than coverage of 50%. However, the general perception was that the percentage coverage of beneficiaries with Aadhaar numbers is much less than the percentages indicated by the UIDAI.

5. The issue of seeding of Aadhaar numbers was discussed in detail and the following status emerged:

- (a) The programme will henceforth be known as Direct Benefits Transfer (DBT) programme.
- (b) Given the shortage of time, a camp based approach is being adopted for giving the Aadhaar numbers and opening of bank accounts in districts, organized by District Collectors. UIDAI has circulated the list of such camps along with details of the nodal officers. In these camps, the Enrolment ID (EID) will be generated and the bank accounts will be seeded with EID.
- (b) From the date EID number of a beneficiary is generated and uploaded in the system of UIDAI, it will take 7 days for the UIDAI to generate the Aadhaar number, which will then replace the EID in the bank accounts.
- (c) In respect of beneficiaries whose Aadhaar numbers and bank accounts are in existence, the Ministries will provide digitized information in the format circulated by D/o Financial Services to the District Collectors and Secretary, Financial Services. D/o Financial Services will, thereafter, carry out seeding of Aadhaar numbers in the data base pertaining to bank accounts.

6. After detailed discussions the following was agreed to:

- (i) Secretary, Planning Commission, in consultation with the Secretaries of Departments of Financial Services (DFS), Information Technology (DIT), Expenditure, and DG, UIDAI will review the circulars issued to the States/District authorities by DFS, DIT and UIDAI and in

supersession of these circulars the Planning Commission will issue a new circular after obtaining approval of the Executive Committee. In future no department will issue any format/circular without clearing it with the Executive Committee.

- (ii) The beneficiaries who have existing accounts with post offices will be permitted to continue as such. However, the timeline to cover such beneficiaries under the DBT would be different.
- (iii) All Ministries/Department concerned will clearly identify the schemes and the districts where DBT transfers can be made on 1<sup>st</sup> January, 2013 and will also indicate the schemes, districts where transfers will be made subsequently as per the next cycle. Information shall be brought by the Secretaries concerned in the format circulated in the meeting (Annexure- III), when they attend the meeting of the Executive Committee to be held on 26.12.2012.
- (iv) Officials of the central government will visit the identified districts on 20/21 December to assess the preparedness in respect of all the identified schemes. Cabinet Secretary has circulated a list (Annexure- IV) indicating the names of the officials and the districts earmarked for each one of them. Secretary, Planning Commission will prepare a check-list to aid the officials and write to the Chief Secretaries concerned regarding the proposed visit of these officials.
- (v) The Officials visiting the districts and States shall hold meetings with the respective District Collectors and other district level officers and subsequently with the Chief Secretary of the State/UT and make an assessment of the district's preparedness in respect of each of the identified schemes. The State nodal officers of UIDAI and NIC will also accompany the Officers during the visit and the meetings.
- (vi) Secretary, Planning Commission will hold a debriefing session of the officials on Monday i.e. 24.12.2012.

- (vii) D/o of Information Technology will issue clear and simple instructions to its districts and the state NIC units on the tasks to be performed by them under the overall guidance of the District Collector. It will also circulate a list of agencies, which can be hired by the Ministries/Departments/District Collectors for data entry/ seeding of Aadhaar numbers etc.
- (viii) Secretary, DFS will clarify the timelines for the roll out of micro ATMs and multiple BCs with full interoperability in these 43 districts.
- (ix) Based on the above a clear media statement will be prepared after the next meeting of the Executive Committee for the GOM on Media for briefing the media before 1.1.2013.
- (x) The next meeting of the Executive Committee will take place on 26.12.2012 at 3.00 pm. Before this meeting is held, the Secretaries concerned will provide information regarding preparedness on the format (Annexure-III) to Secretary, Planning Commission.

The meeting ended with a vote of thanks.

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**List of participants for the meeting taken by Principal Secretary to PM on 19.12.2012 at 4:00 p.m. at South Block to identify schemes and districts to be included w.e.f. 1<sup>st</sup> January, 2013 under Direct Cash Transfer Scheme**

1. Shri Ajit Seth, Cabinet Secretary
2. Shri R. S. Gujaral Secretary, Department of Expenditure
3. Shri Sarurabh Garg, Joint Secretary, Department of Expenditure
4. Shri D.K. Mittal, Secretary, Department of Financial Services
5. Shri J. Satyanarayana, Secretary, Department of Electronics & IT
6. Shri R. Bhartacharya, Secretary, Department of School Education & Literacy
7. Shri Ashok Thakur, Secretary Department of Higher Education
8. Shri Anil Goswami, Secretary, Ministry of Social Justice & Empowerment
9. Smt. L.M. Vas Secretary, Department of Panchayati Raj
10. Ms. Sadhna Raut, Joint Secretary, Ministry of Tribal Affairs
11. DR. Shantanu Bhiuria, Secretary, Ministry of Minority Affairs
12. Shri P.K. Pradhan, Secretary, Department of Health & Family Welfare
13. Dr. M. Sarangi, Secretary, Ministry of Labour & Employment
14. Shri Prem Narain, Secretary, Department of Women & Child Development
15. Shri GC Chaturvedi, Secretary , Petroleum & Natural Gas
16. Shri Sudhir Mittal, Secretary, Department of Fertilizers
17. Shri Sudhir Kumar, Secretary, Department of Food & Civil Supplies
18. Shri R.S. Sharma, Director General UIDAI
19. Smt. Sindhushree Khullar, Secretary, Planning Commission.
20. Ms. Nidhi Khare, Advisor, Planning Commission

**PMO**

21. Principal Secretary to PM.
22. Joint Secretary, Shri Shatrughna Singh
23. Joint Secretary, Smt. Anu Garg.
24. Director, Shri Krishan Kumar.

Planning Commission  
(DCT Division)

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Direct Benefit Transfer – Prerequisites for Roll out

The following conditions must be satisfied before benefits under any central scheme can be considered ready for transfer under the Direct Benefit Transfer (DBT) Scheme:

- (i) A digitized list of beneficiaries under the scheme must be prepared and authenticated by the Secretary to the Department concerned. The list of beneficiaries must be arranged district-wise.
- (ii) The district-wise list of beneficiaries must be handed over to the District Collector. ~~The district-wise list needs to be seeded with Aadhaar numbers.~~ These numbers will be either already available for a beneficiary or he/she will need to be enrolled on Tatkal basis. In the latter case, the Enrolment ID (EID) will serve as the ID number until the Aadhaar number is generated by UIDAI. The beneficiary list with the Aadhaar seeding must be sent to the Lead bank /Bank Branch.
- (iii) The Lead Bank of the district must ensure that a bank account is opened for each beneficiary. The Lead Bank must certify that bank accounts have been opened for all the beneficiaries (or at least 98 per cent of the beneficiaries).
- (iv) The bank accounts shall be seeded with Aadhaar. It shall be the responsibility of the District Collector and the Lead Bank to organize camps etc. to ensure that each beneficiary/bank account holder obtains an Aadhaar and the bank account is seeded with Aadhaar. At least 80 per cent of the bank accounts must be seeded with Aadhaar before the district can be declared as ready for the roll out.

Since the Aadhaar is KYC (proof of identity and proof of address) for opening a bank account, the seeding of Aadhaar and the opening of the bank account can take place simultaneously.

- (v) There must be a sufficient number of Business Correspondents in each district to ensure that the beneficiary is able to access his/her bank account and withdraw the benefit. The District Collector and the Lead Bank must jointly certify that there is an adequate number of Business Correspondents in order to roll out the DBT scheme in that district.

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However, it is important to emphasise that the micro ATM in the hands of Business Correspondents must be inter-operable and that the beneficiary must be able to withdraw his/her benefit through *any* Business Correspondent of any bank. This must be achieved within a definite timeframe so that all Business Correspondents appointed by any bank are inter-operable Business Correspondents.

- (vi) Since not all bank accounts will be seeded with Aadhaar on 01.01.2013, in the initial period the remittances to the beneficiaries' bank accounts which are seeded with Aadhaar will go through the Aadhaar Payment Bridge. In the remaining cases, payment will go through the *existing* channel.

However, it is made clear that, in a very short period, the remaining beneficiaries' accounts should also be seeded with Aadhaar and the payment to those bank accounts also should be through the Aadhaar Payment Bridge.

- (vii) Every department should lay down a timeline by which they will satisfy themselves all beneficiaries under the scheme(s) operated by the Department concerned have a bank account and all such bank accounts are seeded with Aadhaar. Once that is done, all payments should go to the bank accounts through the Aadhaar Payment Bridge. (In the intervening period, until this objective is achieved, the Business Correspondents appointed by the banks may continue to disburse the benefits as per the present practice.)



Annexure-IV

Allocation of districts

Sl. No.	Name of the Secretary/Addl. Secretary/Joint Secretary	Name of Ministry / Department	Name of the District State/UT
1	Ms. Sindhushree Khullar	Planning Commission	NE Delhi, NW Delhi,
2	Shri Anil Goswami (J&K)	Social Justice	Dharwad KN
3	Shri Ashok Thakur (HP)	Higher Education	Wayanad KL
4	Shri R. Bhattacharya (AP)	School Education	Mysore KN
5	Ms. L.M. Vas (Addl. Charge) (UP)	Tribal Affairs	
6	Dr. Sutanu Behuria (HP)	Minority Affairs	Fatehgarh Sahib PB
7	Shri Prem Narain (UP)	WCD	Gurudaspur PB
8	Shri P.K. Pradhan (WB)	Health & Family Welfare	Khowai, West Tripura
9	Dr. Mrutyunjay Sarangi (TN)	Labour & Employment	Udaipur RJ
10	Shri G.C. Chaturvedi (UP)	Petroleum & Natural Gas	North Goa
11	Shri D.K. Mittal (UP)	Financial Services	
12	Shri Sudhir Mittal (PB)	Fertilizers	Nawanshahar PB
13	Ms. Manjula Prasher, IPOS	Posts	Harda MP
14	Shri R.S. Sharma (JH)	DG, UIDAI	Ranchi JH
15	Shri Sudhir Kumar (UP)	Food & Public Distribution	Alwar RJ
16	Shri J. Sathyanarayan (AP)	Information Technology	
17	Shri Rajiv Takru, AS (GJ)	Health & Family Welfare	Mumbai Suburban
18	Shri Ravinder Kumar Jain, AS (HP)	Health & Family Welfare	Amravati MH
19	Shri N.K. Sinha, AS (BH)	Higher Education	Nandurbar MH
20	Shri Amarjit Singh, AS (GJ)	School Education	Ramgarh JH
21	Ms. Amita Sharma, AS (MP)	Higher Education	Hoshangabad, MP
22	Ms. Anuradha Gupta, AS (HR)	Health & Family Welfare	Ambala HR
23	Shri Anil Swarup, AS (UP)	Labour & Employment	Hazaribagh JH
24	Shri Anup K Srivastava, AS (AM)	Social Justice	Chittoor AP
25	Shri Nilanjan Sanyal, AS (OR)	WCD	East Godavari AP
26	Ms. Vrinda Sarup, AS (UP)	School Education	Hyderabad AP
27	Shri Ravi Mathur, AS (RJ)	Labour & Employment	Ajmer RJ
28	Shri Apurva Chandra, JS (MH)	School Education	Wardha MH
29	Ms. Veena Ish, JS (AP)	Higher Education	Rangareddy AP
30	Shri Ram Prakash Sisodia, JS (AP)	Higher Education	Anantpur AP
31	Shri Jagmohan Singh Raju, JS (TN)	School Education	Pune MH
32	Ms. K Ratnaprabha, AS (KN)	WCD	Tumkur KN
33	Shri Prabhas Kumar Jha, AS (UP)	Food & Public Distribution	East Sikkim
34	Ms. Vandana Kumari Jena, AS (OR)	Planning Commission	Chandigarh
35	Ms. S. Radha Chauhan, JS (UP)	School Education	Sonepat HR
36	Shri Sundeep K Nayak, JS (J&K)	Health & Family Welfare	West Sikkim
37	Shri Manoj Jhalani, JS (MP)	Health & Family Welfare	East Nimar MP
38	Shri Teeka Ram Meena, JS (KL)	Social Justice	Pathanamthitta KL
39	Ms. Shakuntala Gamlin, JS (UT)	Health & Family Welfare	Puducherry

40	Shri R. S. Shukla, JS (WB)	Health & Family Welfare	Dhalai, North TR
41	Shri Anshu Prakash, JS (UT)	Health & Family Welfare	Daman, Diu
42	Shri Amit Khare, JS (JH)	Higher Education	Saraikela JH
43	Shri Anant Kumar Singh, JS (UP)*	Higher Education	
44	Ms. Dimple Verma, JS (UP)*	Minority Affairs	
45	Shri Arun Kumar Panda, JS (OR)*	Health & Family Welfare	

\* Standby teams